



A place where families and businesses thrive.

Account Number _____

Date _____

Name on Account _____

Service Address _____

City of Forest Grove Utility Department,

Effective _____, please discontinue the automatic deduction from my current bank account or credit card for payment of my utility bill. Begin deducting on _____ from my new bank account or credit card. If changing bank information, attached is a new blank voided check. If changing credit card information, please complete the information below. **I agree to pay any balance currently owing on my account as this amount will not be charged or deducted from the account I am changing from.** In addition, I understand until my new bill states 'Do Not Pay – Paid by Draft' I am responsible to make payments by other means.

New Credit Card #: _____ Expiration Date: _____

Name on Card: _____

Statement Address, including City & Zip: _____

Sincerely,

Signature

Date

For Office Use Only

Received By _____ Date Received _____

Processed By _____ Date Processed _____